

## Questions submitted Week 23

Submitted questions are in black, and JWC responses are in blue.

### Travel Costs

1. There appears to be differing advice on whether travel is included or not. Part I, para. 11.c.1 – “...Proposed rates must be fully “loaded” [G&A, O/H, provider travel etc]...”, this appears to agree with what is reflected in Annex C-1 where there is a dedicated box for Integrated Travel cost.
2. Whereas in Part 1, para.11.c.2 provider travel is not included and in “Part I Annex C-2: Price Proposal for Work-Unit” states “\*... Do not add flight costs into CLIN 0001 per the SOW.”
3. The guidance given in Part III, Section B,2.2.3.2 does not appear to clarify.
4. Clarification of the requirement or explanation on why the difference would help understanding, and be appreciated.

Tasked travels are not to be mixed with *provider travels*, ref. SOW Part II, Section B, para 2.3.1 and 2.3.2 – Provider travel costs will be incorporated in the C-1 document. This is any travel which is solely determined by the Provider to ensure a successful provision of a deliverable. This includes all regular travel associated for an IDMI position or additional on-site presence requested in Annex A. For example, in the Annex A to Part III, many of the threads will have additional on-site functional presence needed for various exercises. All the travel associated with this, would be just 1 example of provider travel. These costs will be included on the C-1 document and also part of your Integrated Travel cost.

Tasked travels are travels the provider is specifically asked to do on behalf of JWC, will be fully reimbursed and will be negotiated separately between JWC and the supplier. These are for requirements that may come up later on in the execution process and were not foreseen. The C-2 document gives the Contracting Office, your company’s rate for both on-site and off-site per work unit. We will negotiate the travel separately based on that specific need. For example, the COTR decides they would like an IDMI to attend a 2-day event in Brussels. The COTR would request this to the Contracting Office and the Contracting Office would discuss this with the company. Based on the pre-bid work units, a negotiated discussion would take place based on the rates the company proposed on the C-2 document.

### Introductory Period/Familiarization Phase

5. Part III, Section B, para. 2.1.2, and 3.3.3.5 – It would be appreciated if it could be confirmed if costings for attendance at the additional Introductory Period/Familiarization Phases of work from 4 Nov 2019 – 13 Dec 2019 should NOT be included in the costings of each SCT? If they are to be included, it is suspected greater details will be required in order for accurate costings to be produced.

The period from 4 Nov 2019- 13 Dec 2019 should NOT be included in the costings of each SCT. All costs associated with this work period will be negotiated separately based on the circumstances of the companies who are awarded the work. For example if current employees continue to provide like services, less time may be needed.

#### **Additional responsibilities for IDMI's**

6. Part III, Section B, para. 3.1 – It would be appreciated if it could be confirmed that each of the IDMI's could have additional responsibilities supporting the production of the SCT products with other SCT members.

**CONFIRMED.** We are aiming for a dual-role, consisting of the provision of a management-relevant interface between JWC's project manager / Chief Scenario and the capability to provide / produce content in the corresponding SCT.

#### **Loading of Data**

7. Part III, Section B, para. 3.3.3, 3.4.9 –could you confirm that the Initialization and entering datasets in TOPFAS, LOGFAS, INTEL FS, and JTS will be coordinated by SCT5 who will support all other SCTs with this remit.

**CONFIRMED.** In addition this effort will be supported by JWC personnel from the Scenario INTEL and Targeting section, TOPFAS and LOGFAS SME. It is important to understand, that the default modus will have the SCT-specific SMEs provide / produce content directly into the corresponding functional area system / database. The "coordinate"-task of SCT 5 prioritizes in the synchronization of population of the various databases and assistance in entering the data into the databases.

#### **Sample Products**

8. Annex B-2 Quality, WC 1,3,4 Sample products of previous projects are required. Since most of the products in a project are made by a team of people belonging to different companies and not by an individual, are they accepted and therefore can be evaluated for Provider's portion? Additionally many products are produced on classified systems that are no longer accessible.

Sample products provided should demonstrate the providers capability to produce this kind of document in the future with own resources (e.g. provide a product where our company had a lead role during development or QC). For products that are only available on classified systems, specific information that allows the evaluators to trace the product with reasonable effort needs to be provided.

#### **Clarification within Annex B-2**

9. Annex B-2 Quality, WC 7- 8: Could you clarify if Provider has to comment or it's for JWC/CAC evaluation?

**Not required / Optional**

### **IDMI Presence**

10. Part III, Section B, para. 3.3.3, It would be appreciated if the presence of IDMI for 48 weeks/year for each SCT is for planning purposes or can this be further negotiable after contract award?

Part III Section B SoW of IFIB-ACT-JWC-19-09, Chapter 3, Para 3.1.3 states “planning average of 5 work-units / week for a minimum of 48 weeks per year” 48 Weeks is the minimum functional presence of an IDMI for each SCT, for bidding purposes. At this time, we don’t envision wanting less than the stated minimum functional presence, but modifications to contracts can always be agreed bilaterally.

### **IDMI SCT5**

11. Part III, Section B, para. 3.3.3.5 and “OCCASUS Production Plan” does not define On-Site presence in SCT-5 “Data, IKM”. Could you define either if a 48 weeks/year presence is required or that Providers have to estimate based on their working schedule?

See Part III Section B SoW of IFIB-ACT-JWC-19-09, Chapter 3, Para 3.1.3. 48 weeks/year are required for SCT 5 IDMI.