

Good Afternoon, My name is Julie Hansen and I'm a Contracting Specialist here at the Joint Warfare Centre in Stavanger. I'm doing a market survey to find local companies that might be capable of handling some layout and printing requirements that we have in conjunction with the JWC 15th Anniversary. The specs of the requirement are as follows:

a) Requirements for Hard-Cover Anniversary Book:

- Very high quality hard cover book
- Includes both printing and full time creative layout/design as well as graphics / infographics by printer
- Full time photographic optimization process
- Amount: 500 EA
- Size: 21.5 X 28 cm (or equivalent)
- 128 pages (inside) + 4 (within Cover)
- Paper quality: 130g Tom&Otto silk (To Be Decided)
- Color: 4 + 4 + Gloss PP folie on Cover (To Be Decided)
- Includes glossy book jacket/sleeve
- Delivery: Delivered to JWC. Packed in boxes.
- Delivery to JWC between 3-7 SEPTEMBER. Not negotiable.

b) Intended process:

- Preferably a local printer is required.
- If international, the printer must present its portfolio and history of work.
- We require a respectable, well-known printer with great portfolio of work/experience (years & knowledge) in hard cover book projects.
- Previous samples of hard-cover books printed by the applicant printer (not only magazine samples, but printed hard cover books) are required.
- The samples will be presented during a face-to-face meeting at JWC, attended by PAO and BudFin representatives (Printers will be invited to the JWC).
- The designer/graphics expert should be the direct POC to JWC PAO and is required to understand and speak very good English.
- Full cooperation and coordination and communication with JWC throughout the creative and printing process. This includes review of work by PAO representative
- Creative vision of the designer will be presented to PAO before the actual layout work starts
- Face-to-face meetings with the designer on a regular basis and when necessary.
- JWC requires three versions of hard copy print-out samples (PLOTs) delivered in person before beginning of actual printing.
- Frequent Updates/changes after each plot presentation are included in the offered price to ensure an appropriate product. Please define your pricing related to changes and approvals.

If you think this is a service that your company is capable of providing, please let us know about your experience as related above and let us know your pricing offer for this type of service. Requests for offers shall be taken until 23 Feb at 11:00am. Information concerning samples and meeting with JWC will come at a later date for those interested. Please email your information to julie.hansen@jwc.nato.int or psc@jwc.nato.int